

INTERFAITH HOUSING COALITION

www.interfaithhousingcoalition.org

Resident intake requirements & procedure

The effectiveness of the Interfaith program is enhanced by an in-depth screening and intake process which assists us in selecting residents who will be a “good fit.” We know that this contributes to Interfaith’s 70% program completion rate and allows Interfaith to effectively minister to each family according to their specific needs.

Intake Requirements

- Applicants must be 21 years old or older.
- Families must have resided in the Dallas/Fort Worth Metroplex for at least the last 90 days.
- Only families are accepted, no single adults without children. The parent (or even grandparent) must have legal custody of the children.
- Candidates must be willing and able to work full-time. (Married couples will be asked to maintain one full-time job and one part-time job)
- Must be drug and (if an alcoholic) alcohol free for six months.
- Pregnant women or families with children under the age of six weeks are not eligible for our program. Our infant, toddler and pre-school child care provider has a 6 week minimum age requirement.
- All children, including college age children must be enrolled in school.
- Candidates leaving an abusive situation should apply to a domestic violence shelter and complete their program before applying to Interfaith Housing.
- Candidates with a felony conviction of a violent nature are not eligible to apply.
- All candidates must be legal to work in the US and be able to communicate in English.

Intake Procedures

1. Call for information and availability status at 214-827-7220. Initial intake applications are only taken by phone. Phone intake times are:
 - Monday – Friday 10:00 AM – 3:00 PM
2. If applicants meet all the eligibility guidelines and we have available openings an in-person interview will be scheduled. At the interview required documents will be reviewed, a completed full application will be required and a meeting with a staff person to discuss the current family situation will be conducted. In-person appointments take approximately 1-2 hours.